

Cygnor Bro Llanfechain Community Council

Minutes of the meeting held on Thursday 27th September 2018 at Llanfechain Memorial Hall

Present:

Cllr G Marshall (Chair) Cllr G Jones
Cllr A Jones County Cllr G Thomas
Cllr A Whitmore
Cllr B Ellis
Cllr S Marshall
Cllr I Jones
Members of the Public: 2

Before the Meeting commenced the Council wished to send their sincere condolences to Philip Williams.

1. Apologies for Absence

None

2. Public Observer Statement

The public observer statement was read out by the Chair.

3. Declarations of Interest in items on agenda

Planning Application 18/0540/FUL declaration of interest by Cllr B Ellis

4. Minutes of meeting held on 26th July 2018

Minutes were confirmed as a correct record. Proposed by Cllr A Jones seconded by Cllr B Ellis.

5. Matters arising from the minutes not elsewhere on the agenda

5.1 Highways & Dog Fouling

There is still work being done on the potholes mostly on the main roads. All potholes still need to be reported. Drains still need to be cleared in readiness for winter, a lorry is due to come to Llanfechain for this purpose. Action: Council to chase up progress on potholes from PCC

No update on the Dog Fouling signs

5.2 Community Safety Partnership

No update. Action: County Cllr G Thomas to update at next meeting.

Cllr A Whitmore raised the idea of the Community Policing Team to attend a Council Meeting to provide an update on their strategy. This was unanimously received as a good idea.

Proposed by Cllr A Whitmore. Seconded by Cllr S Marshall.

5.3 Planning applications update

Planning Application 18/0337/FUL. No issues

Planning Application 18/0540/FUL. Action: Council to send letter to PCC Planning Officer to request more clarity regarding this application and to raise concerns over highway issues, potential light pollution and the environment.

6. Report from County Councillor Gwynfor Thomas

6.1 Glan y Nant bridge

Due to be completed on Friday 28th September.

6.2 Tan y Ffridd Cottage planning

County Cllr G Thomas awaiting response from Louise Evans in the Planning Department. Member of the public present at the meeting said they had phoned PCC who, because of their current workload could not provide an update for at least a month.

7. Recreation Field

7.1 Playground Inspection

Everything found to be satisfactory. No issues

Cllr S Marshall raised the comment from the Suggestion Box in the shop: Protection required behind the football nets to stop balls hitting the shop. However as this is not the Council's responsibility the issue needs to be raised with the Community Hall. Cllr S Marshall to raise Community Hall at the next meeting.

7.2 Progress on play area

No update. The Council needs to ascertain whether the play area proposal is continuing as the Council have money set aside, if it's not continuing this item needs to be removed from the Agenda.

Action: Cllr G Marshall / Clerk to invite play area committee to a meeting.

8. Cluster Update

No update on any further meetings. Library payment is due in October. Concerns were raised regarding the lack of progress and clarity re the Cluster.

Action: Cllr S Marshall to construct letter to PCC.

9. Finance

9.1 Approval of payments

Clerk Laptop £219.97 Proposed by Cllr I Jones. Seconded by Cllr A Whitmore

Clerk Wages £215.37 Proposed by Cllr I Jones. Seconded by Cllr A Whitmore

9.2 Current balances and signing off of bank statements

Current Account as of 19/08/2018 = £11,263.40

Deposit Account as of 19/08/2018 = £4,109.53

Signing off of Bank Statements: Proposed by Cllr A Whitmore Seconded by Cllr A Jones

Action: Clerk to contact HSBC as Change of Address for bank statements actioned but September statements not received as still sending to incorrect address.

Note: the bank has lost the paperwork for the new Clerk and the online banking application. Clerk to resubmit.

9.3 Internal Audit update

Some questions came back from Auditors Grant Thornton which have now been answered and corrected.

- Question regarding approval previous clerk payments
- Breakdown of income; VAT refund was not showing therefore there was a discrepancy of £221
- Fixed Asset Register, old Laptop was not written off so still showing as an asset
- Copy of the minutes and letter where Doug agreed to help with the Audit

Also they highlighted Section 137 is an amount of money that is put against every registered elector of our community. Llanfechain has 422 registered voters £7.57 x 422 is the maximum LCC can spend on any given things i.e. donations. LCC was well within this budget.

End of Year Accounts were passed to each councillor to review and sign off. Proposed by Cllr I Jones. Seconded by Cllr A Jones. They will now be posted on the Community Noticeboard with the Minutes of today's meetings.

10. Reports from outside meetings

10.1 Beacon Project & War Memorial Trust

Following Phil Williams stepping back from the project Maggie Holmes has volunteered to be the coordinator of the committee to take over from Philip Williams. Next meeting Wednesday 3rd October @ 7:30pm. The Council offered support to Maggie.

10.2 Report from Community Hall meeting

Community Hall have now purchased their own stand, printer and laptop. New alarm is being put in after the break in which the community hall have agreed to maintain, this will include a maintenance contract. Cllr S Marshall & Cllr B Ellis were asked to sign that they were trustees of the hall which in terms of the document was incorrect. The Council is the custodian trustee.

External painting is nearly completed.

Ongoing issue with roof warranty as there are still a few leaks. Builder to confirm.

Whist Drive requested a donation from the council. Any donation request from the Council must be submitted via the proper channels. Cllr I Jones agreed to donate a 2 bottles of wine.

10.3 Show Update

No debrief meeting as yet. Fantastic feedback from the Sports activities. 70+ participants in the sports (adults and children). Cllr Marshall to request sports activities to be part of the published Show agenda next year. 4th October will be the book sale raising funds for the show next year. Council discussed different ideas for fundraising for next years show e.g open air cinema or barbecues

10.4 Newsletter

Cllr G Jones nominated to do his bio for the next newsletter. Publication of the Newsletter brought forward 2 weeks because of the memorial.

11. Other Matters

11.1 Replacement Footbridge Brongain

Response from PCC. Project is going ahead, and being managed by the Engineering Design section of the Highways department. It is looking as though the bridge itself will be installed this winter, as it is one of a number of projects that Engineering Design are currently managing. The Community Council will be aware that PCC completed the preparatory riverbank protection works in the summer of 2017 at the footbridge site these have settled in and are functioning as intended.

The project has taken a long time to complete. They are keen as the local community to have the footbridge reinstated at the old crossing, so that the circular walk from the village can be enjoyed as before.

Action: Clerk to follow up in 3 months to check on progress

12. Correspondence

12.1 To note correspondence circulated previously

PCC have a new planning / portal website.

Planning Application 18/0540/FUL already discussed

Planning Application 18/0337/FUL already discussed

Planning Application 18/0622/TRE Proposal: Application for works to two silver birch trees within a conservation area. No issues.

12.2 Late correspondence to be carried forward to next meeting

A letter from a member of the public for consideration at the next meeting.

13. Questions to the Chair

Add School Governors to Reports from Outside Meeting to Agenda next month

Cllr I Jones recommended we devise a village plan/assessment for the Cluster.

The Clerk is currently creating a Council Calendar detailing tasks of when items should be completed by this can include village activities. This calendar will be made available to the public.

The next Village Clean Up is Sunday 4th November.

Historical issue raised regarding the absence of the Bus Stop sign opposite Maes Mechain direction Llanfyllin. The bus does not stop there. Cllr B Ellis mentioned that LCC had money for the bus stop it was due to go ahead but could not obtain planning permission due to the landowner being unable to sign the relevant documents in time.

Action: Clerk to investigate this matter by researching previous minutes and to update Council members and add to next months Agenda.

Cllr S Marshall asked Cllr A Whitmore if a grant could be applied for to do up the community hall changing rooms which would utilise storage. Due to the monetary amount required to enable a grant to be taken seriously it would need to be a much larger amount therefore worthwhile investing funding options for the playing field and sporting activities and extending the use of the playing field.

To confirm date of the next meeting, **Thursday 25th October at 7.30pm**

Sarah Ginn

Clerk to Llanfechain Community Council

Cae Dafydd, Llanfechain.

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